

## LITPC POLICY STATEMENT

SUBJECT: **ETHICS COMMITTEE**, Establishment of the LITPC

1. In keeping with the provisions of the LITPC Constitution, Section 2, Article V, which authorizes the President to establish special committees, an Ethics Committee is hereby established.
2. The LITPC Legal Counsel shall serve as the Chairman of the Ethics Committee. The LITPC Constitution & By-Laws Chairman and three LITPC Directors, appointed by the LITPC President, shall be members of the Committee.
3. As promulgated in the LITPC official newsletter, "The Trading Post", each member of the LITPC is expected to comply with the provisions of the LITPC Constitution, and with any and all provisions of agreements entered into by officials of the LITPC and officials of Lions Clubs International concerning the conduct of the LITPC membership. In this connection, it shall be the responsibility of the newsletter Editor to periodically publish for the membership, reminders of the provisions of these documents which govern the conduct of the members. It is contrary to the philosophy of the LITPC for any member to knowingly violate the provisions of the aforementioned documents when such actions may possibly jeopardize the excellent relationships that we enjoy with LCI and other elements of the Lionistic family.
4. Ethics complaints may be filed by any LITPC member or by an authorized District or Multiple District pin trading club, with the understanding that all such complaints must be fully documented and in writing.
5. When the actions of an individual LITPC member may cause an unfavorable reaction within the Lionistic family or is considered to be contrary to the philosophy of the LITPC, the matter shall be referred to the LITPC Ethics Committee by the LITPC President. No action shall be taken by the LITPC Board of Directors on such matters without the recommendations of the LITPC Ethics Committee.
6. It shall be recognized that the Ethics Committee may develop specific guidelines which govern the operation of that Committee, particularly with regard to matters of personal integrity when it involves such matters as the selling of new pins, purchasing pins from unauthorized pin makers, reproducing pins in an attempt to gain a financial or trading advantage, just to mention a few.
7. The Chairman of the Ethics Committee, upon receipt of a matter of ethics referred by the LITPC President, shall:
  - a. Disseminate all material to the members of the Committee and shall indicate in that action if and when a meeting of the Committee shall be called. To expedite the process, maximum use of electronic mail shall be utilized.
  - b. Coordinate divergent views of individual members of the Committee with all other members of the Committee. A two-thirds majority vote of the Committee shall prevail.
  - c. Prepare a Committee response and present the Committee position at the next regularly scheduled meeting of the LITPC Board of Directors. It shall be understood that there may be instances which require a more prompt response, as determined by the Ethics Committee Chairman and/or the LITPC President. In these instances, maximum use of electronic mail shall be employed in order to resolve the matter in an expeditious manner. Regardless of the manner in which the matter is considered, a two-thirds majority of the voting members of the LITPC Board of Directors shall be required for a favorable vote on the Ethics Committee recommendations.
8. Any aggrieved member of the LITPC may appeal, in writing, a decision on a matter of ethics by the LITPC Board of Directors. All such appeals shall be voted on by the full membership of the LITPC Board of Directors, with such vote requiring a two-thirds majority. In addition, when an LITPC member is removed from membership, the written notification, signed by the LITPC President, shall include time frames before reinstatement will be considered.
9. This Statement supersedes LITPC PS 0045 of 9 October 2005.  
\*\*\*\*\*NOTHING FOLLOWS\*\*\*\*\*

Approved by the Board on 26 May 2010