

LITPC POLICY STATEMENT

SUBJECT; DIRECTORY, Issuance of the LITPC

1. The LITPC membership may be provided with a current Directory of all members who have paid the established dues for membership in the LITPC. The Directory, which will be issued every year in January, will be transmitted electronically to all members who have an e-mail address shown in the Directory. All others will be mailed one, upon request, by the most economical means available, provided they pay the necessary printing and postal charges. The LITPC Treasurer shall be responsible for determining the aforementioned distribution charges and for collecting the fees prior to the mailing of the Directory.
2. In recognition that LITPC PS 0014 requires that a Dues Renewal Form be provided each LITPC member, either electronically or by regular mail, which is appropriate. It shall be understood that any member, regardless of his present or prior position in the LITPC, who fails to pay his dues, shall be omitted from the LITPC Directory.
3. The data required for the issuance of the LITPC Directory shall be maintained in a data base by the LITPC Treasurer. All money for membership shall be received and accounted for by the LITPC Treasurer.
4. The Directory shall include a separate listing of the current LITPC Board of Directors, a separate listing of the Past Presidents of the LITPC, a listing of the LITPC Hall of Fame members, and an alphabetical listing of all LITPC members. The LITPC Secretary shall provide the LITPC Treasurer the necessary input for the separate listings prescribed in this paragraph, except for the alphabetical listing of the LITPC members.
5. The costs involved in issuing the Directory, including any mailing costs, shall not exceed the amount in the LITPC budget, except when specifically approved by the LITPC Board of Directors.
6. **This Statement supersedes LITPC PS 0021 6 June 2012 and becomes effective 1 July 2013.**

*****NOTHING FOLLOWS*****

Approved by the Board on 7 November 2012